

REPRODUCTION REQUISITION

STATINTL

NOTE: SEE INSTRUCTIONS ON REVERSE SIDE		101 12488									
ORDERED BY (PERSON)	BUILDING	ROOM	PHONE								
BRANCH OR OFFICE	DIVISION	SECTION	DATE JOB REQUIRED								
Office of General Counsel		J	1711 3436								
			10 March 1952								
			20 March 1952								
TYPE REQUIRED	X	SIZE	NUMBER OF ORIGINALS	COPIES REQUIRED ON EACH	TOTAL NUMBER OF COPIES	PRINT	X	BINDERY	X	DISPOSITION OF STENCILS, NEGATIVES, PLATES, COPY, ETC.	X
PHOTOSTAT				NEG.		ONE SIDE		ASSEMBLED		RETURN	
				POS.		TWO SIDES		UNASSEMBLED		RETAIN	X
PHOTOGRAPHY				NEG.		HEAD TO HEAD		FASTENED		DESTROY	
				PRINTS		TUMBLE HEAD		PUNCHED			
MICROFILM				NEG.		PAPER		FADDED		ESTIMATED MONTHLY USAGE	
				PRINTS		KIND	COLOR	ADDRESSED			
OZALID							white	PERFORATED		CLASSIFICATION	
						INK		RERUN DATA	X		
COMPOSING						COLOR	NUMBER	TO BE RERUN			
						Black		NOT TO BE RERUN		Secret	
OFFSET PRINT						REMARKS:					
MIMEOGRAPH	X	8 1/2 x 13 1/2			200						
ADDRESSOGRAPH											
DELIVERY RECEIPT											
THE SERVICE ORDERED ON THIS REQUISITION RECEIVED											
, 19											
STATINTL											
											
FORM NO. 36-2		Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180009-6									
JUL 1950		SIGNATURE OF REQUISITION OFFICIAL									

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INSTRUCTIONS

Submit this requisition in triplicate for each type of job. The blue copy will be returned with the date of its receipt and the requisition JOB NUMBER indicated.

Always refer to requisition JOB NUMBER when inquiring about work.

When requesting reruns reference should be made to the prior JOB NUMBER under "Remarks."

Name, building, room, phone, etc. appearing at the top of the requisition should be that of the person most familiar with the job.

Determine definitely what is wanted before sending copy for reproduction. Rebuilding a form in proof is expensive, often costing more than the original composition.

(OVER)

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